

## Apprenticeship in Warehousing & Storage

An Apprenticeship is a work-based training programme. As a warehousing apprentice you will be treated as an employee of the company. You will also complete training. This Apprenticeship deals with the movement and storage of goods. As a warehousing and storage apprentice, you might learn skills in operating specialist machinery to get things onto – and down from – high storage spaces; learn about keeping some goods at low temperatures; and improve your spatial awareness, so that you can quickly and efficiently load objects of different shapes and sizes. Your duties will depend on your employer but could include: managing stock; auditing inventory; keeping equipment in good working order; processing returned goods; or managing the receipt, storage and dispatch of goods.

### Entry Requirements

- Must be in paid work in a warehousing role for at least 16 hours a week.
- Previous qualifications/experience not necessary.

### Funding Eligibility

You won't have to pay for any training if you:

- are aged between 16–18 years old and
- have lived in the UK for 3 years or more, come from an EU member country or are a British Citizen.

### Duration

In most cases the Apprenticeship will take you 12 months, but we will work with you until you complete all the units.

### Career Opportunities

- Warehouse Operative
- Fork Lift Truck Driver
- Picker/Packer

### Further Study

Candidates can progress onto an NVQ in Logistics Operations Management Level 3 (there is no Advanced Apprenticeship available at the moment).

### Elements Covered

An Apprenticeship is made up of these 4 components:

#### Employment Rights & Responsibilities (ERR)

These exist to help apprentices and employers understand their employment rights and responsibilities and the safe learner concept, as well as their rights related to equal opportunities and health and safety.

The learner will meet all the ERR requirements through completion of the mandatory outcomes (included in the vocational framework for each sector) and an induction to the workplace.

#### Technical Certificate

This is an award given to you on answering essay type questions, in detail, about situations that might occur at work and how you would deal with them. These written assignments are marked by your tutor and are based on your experience at work.

#### Units to be completed

- Warehousing and Storage Principles.

#### NVQ in Warehousing & Storage Level 2

This is a nationally recognised vocational qualification. You are assessed in two ways, through observation and written work. You will build up a portfolio of evidence with your assessor based on your day-to-day activities. You will also be observed in the workplace, by your assessor, actually carrying out activities. Your assessor will provide you with one-to-one support to enable you to complete the NVQ.

#### Units to be completed

These include:

- Maintain health, safety and security in logistics operations.
- Develop effective working relationships with colleagues in logistics operations.

#### Key Skills

These are the English and maths skills you will need to enable you to carry out your roles and responsibilities to a high standard; they are English and maths skills in the context of your work environment. You will not have to complete this element if you got grades A–C in your English and Maths GCSEs.

### More Information

Call the course enquiries team on **0115 9599 544**, email [info@ctem.uk.com](mailto:info@ctem.uk.com) or visit [www.CTEM.uk.com](http://www.CTEM.uk.com).

