

Level 4

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## NVQ in Health & Social Care (Adults) Level 4

This is a flexible work-based qualification that is nationally recognised. It is suitable for those in supervisory or managerial positions. It is about the management and delivery of physical, emotional or enabling care to clients/ service users. The candidate will be managing and delivering care in support of others, and will be accountable in the area of practice.

### Entry Requirements

- Must be working for at least 16 hours per week in a management or supervisory role within a care setting.
- Must have a contract of employment.
- Previous knowledge/experience is necessary.

### Funding Eligibility

We could fund or part-fund the qualification if you:

- are over 19 years old and
- have lived in the UK for 3 years or more, come from an EU member country or are a British Citizen.

For more information call the course enquiries team on 0115 9599 544.

### Units / Topics Covered

8 units must be completed:  
4 core units plus 4 optional units.

#### Core Units

- Use and develop methods and systems to communicate, record and report
- Contribute to the development and maintenance of healthy and safe practices in the working environment
- Take responsibility for the continuing professional development of self and others
- Develop practices which promote choice, well-being and protection of all individuals

#### Optional Units

Will be decided by you and your assessor to identify the most appropriate units for your role and setting.

#### Duration / Assessment

- Up to 14 months
- One-to-one assessments in your workplace
- Produce a portfolio of evidence with assessor

#### Career Opportunities

- Manager of Care or Nursing Home
- Health Care Manager
- Community Support Manager

#### Further Study

Candidates can progress to the NVQ in Leadership & Management for Care Services.

#### More Information

Call 0115 9599 544 or email [info@ctem.uk.com](mailto:info@ctem.uk.com).

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## NVQ in Leadership & Management for Care Services

This is a flexible work-based qualification that is nationally recognised. It is aimed at candidates who manage individuals in a residential care setting. It is about the leadership and management of an excellent, integrated, ethical and inclusive service provision which meets the needs of individuals, development of people and safeguards and promotes well-being.

### Entry Requirements

- Must be working for at least 16 hours per week in a management role in a care setting.
- Must have a contract of employment.
- Previous knowledge/experience is necessary.

### Funding Eligibility

We could fund or part-fund the qualification if you:

- are over 19 years old and
- have lived in the UK for 3 years or more, come from an EU member country or are a British Citizen.

For more information call the course enquiries team on 0115 9599 544.

### Units / Topics Covered

8 units must be completed:  
4 mandatory plus 4 optional units.

#### Mandatory Units

- Manage and develop yourself and your workforce within care services
- Lead and manage provision of care services that respects, protects and promotes the rights and responsibilities of people
- Develop and maintain systems, procedures and practice of care services to manage risks and comply with health and safety requirements
- Lead and manage effective communication that promotes positive outcomes for people within care services

#### Optional Units

Will be decided by you and your assessor to identify the most appropriate units for your role and setting.

#### Duration / Assessment

- Up to 14 months
- One-to-one assessments in your workplace
- Expert witness observation, professional discussions, accounts and case studies
- Assessors will negotiate the most appropriate methods to ensure all requirements are met

#### Career Opportunities

- Manager of Care or Nursing Home
- Senior Manager of Care or Nursing Home
- Director of Care or Nursing Home

#### Further Study

Candidates may be able to progress to a Postgraduate Diploma in Health & Care Management.

#### More Information

Call 0115 9599 544 or email [info@ctem.uk.com](mailto:info@ctem.uk.com).