

Level **2**

NVQ in Team Leading Level 2

This is a flexible work-based qualification that is nationally recognised. It is aimed at candidates who are in work roles where they have a responsibility for the work of others as they lead a team. It is suitable for people who are entering management, or who have the ability and the opportunity to demonstrate recognisable management and leadership skills, for example, providing leadership for your team, encouraging innovation, allocating and checking work.

Entry Requirements

- Must be working for at least 16 hours per week as a team leader.
- Must have a contract of employment.
- Previous knowledge/experience is necessary.

Funding Eligibility

We could fund or part-fund the qualification if you:

- are over 19 years old and
- have lived in the UK for 3 years or more, come from an EU member country or are a British Citizen.

For more information call the course enquiries team on 0115 9599 544.

Units / Topics Covered

6 units must be completed:

4 mandatory units and 2 optional units.

Mandatory Units

- Manage your own resources
- Provide leadership for your team
- Develop productive working relationships with colleagues
- Ensure your own actions reduce risks to health and safety

Optional Units

Will be decided by you and your assessor to identify the most appropriate units for your role and setting.

Duration / Assessment

- 4–6 months
- One-to-one assessments in the work place
- Produce a portfolio of evidence with assessor

Career Opportunities

Team leader in any business sector including:

- Administration
- Distribution
- Sales
- Manufacturing.

Further Study

Learners may be able to progress to an NVQ in Management Level 3.

More Information

Call 0115 9599 544, email info@ctem.uk.com or visit www.CTEM.uk.com.

